

Minutes of the Antrim Township Supervisors
Regular Meeting

April 9, 2024

7:00 PM

The Antrim Township Board of Supervisors April 9, 2024, at the Antrim Township office, located at 10655 Antrim Church Road, Greencastle, PA, 17225. The following board members were present: Fred Young, Chairman; John Alleman, and Chad Murray. The following were also in attendance: John Lisko, Solicitor; Chris Ardinger, Administrator/Roadmaster; Sylvia House, Zoning/Code Enforcement Officer; and Jennifer Becknell, Secretary/Treasurer. (*Heraty and Baer were absent.*)

Young called the meeting to order at 7:05 p.m.

Young announced that the meetings are recorded and will be available on the Township website.

Murray offered a word of prayer, followed by the Pledge of Allegiance to the Flag.

Young called for Public Comment.

Anthony Grove, Hollowell Church Road, thanked the Board of Supervisors and the Township Administration for last week's work session on Food Processing Residual (FPR). Grove stated that he believes it was a productive work session and that he is pleased to see that things are progressing.

A Murray/Alleman motion passed 3-0 approving the minutes from the March 26, 2024, Regular meeting.

Approval of the April 2, 2024 Work Session was tabled as the necessary quorum was not present.

A Murray/Alleman motion passed 3-0 approving the payment of the bills on the Treasurer's reports dated April 9, 2024.

A Murray/Alleman motion passed 3-0 to move agenda item 10-B up to next place on the agenda for discussion.

Agenda item 10-B is a request from the ATMA (Antrim Township Municipal Authority) to the Board of Supervisors regarding a request for relief from connecting a proposed 6-lot residential subdivision located on the West side of Grant Shook Road from connecting to public sewer. Tim Witter, with Shelly, Witter & Fox, was present representing James Zeiger, as Mr. Zeiger could not be in attendance. Witter stated that the letter of request from Mr. Zeiger explains very thoroughly the dynamics of his property and outlines the reasons the relief is being sought. It was noted that the property could possibly obtain gravity sewer and the distance to public sewer was approximately 170'.

A Murray/Alleman motion passed 3-0 to table giving direction to the Antrim Township Municipal Authority on the request for relief from connecting the proposed 6-lot residential subdivision located on the West side of Grant Shook Road to public sewer, stating they wish to have all Supervisors weigh in on the subject at the next meeting.

An Alleman/Murray motion passed 3-0 granting the Land Development modification request from §125-16(B)(6) to Antrim Commons Business Park (ACBP) lot 7R & Conservancy Lane, allowing trees and shrubbery in the road right of way. Conservancy Lane was designed as a Boulevard type road where trees would line the road and was agreed to by the Township's previous Administrator and the Archeological

Conservancy. The property owner of Lot 7R will maintain the trees and this road will not be accessed by tractor trailers. The Antrim Township Planning Commission recommended granting this modification.

An Alleman/Murray motion passed 3-0 granting the Land Development modification request from §125-17(A)(2) to Antrim Commons Business Park (ACBP) lot 7R & Conservancy Lane, allowing a 36' cartway with curbs and a 6' median, which is wider than required. The Antrim Township Planning Commission recommended granting this modification.

A Murray/Alleman motion passed 3-0 granting the Land Development modification request from §125-17(A)(6)(a)(1) to Antrim Commons Business Park (ACBP) lot 7R & Conservancy Lane, allowing a cul-de-sac with a 56' paved radius with a 10' concrete center island and a 60' right of way. The Antrim Township Planning Commission recommended granting this modification.

A Murray/Alleman motion passed 3-0 to table the modification request from §125-17(E)(1), curbs and grass swales, for Antrim Commons Business Park (ACBP) lot 7R & Conservancy Lane, allowing staff time to determine what the site restraints are leading to the request. The Antrim Township Planning Commission recommended granting this modification.

An Alleman/Murray motion passed 3-0 granting the Land Development modification request from §125-17(E)(4) to Antrim Commons Business Park (ACBP) lot 7R & Conservancy Lane, allowing a 5' sidewalk to be at the curblineline of Conservancy Lane. The Antrim Township Planning Commission recommended granting this modification.

An Alleman/Murray motion passed 3-0 authorizing the Chairman to sign the Letter of Credit Agreement for Franklin Veterinary Associates, Buchanan Trail West.

An Alleman/Murray motion passed 3-0 granting a 180-day extension for the following three (3) plans. The Antrim Township Planning Commission recommended granting them all.

1. ACBP (Antrim Commons Business Park) lot 7R, grading plan, Molly Pitcher Hwy.
2. ACBP (Antrim Commons Business Park) Conservancy Lane, subdivision, Molly Pitcher Hwy.
3. ACBP (Antrim Commons Business Park) Conservancy Lane, land development, Molly Pitcher Hwy.

A Murray/Alleman motion passed 3-0 granting a 90-day extension for the following two (2) plans. The Antrim Township Planning Commission recommended granting them both.

1. Core 5 at Mason Dixon LLC, Greenmount Road.
2. Antrim 16 Developers LLC, Buchanan Trail East and Grindstone Hill Road

A Murray/Alleman motion passed 3-0 approving the final plan for Joshua Beeler, lot addition, Grant Shook Road.

A Murray/Alleman motion passed 3-0 authorizing staff to send the RFPW-NBD (Request from Planning Waiver-Non Building Declaration) to DEP (Department of Environmental Protection). No construction is proposed with this plan.

A Murray/Alleman motion passed 3-0 to table the transfer of salvage yard license for 1857 Clay Hill Road until all Supervisors weigh in on the subject at the next meeting.

A Murray/Alleman motion passed 3-0 approving J.R. Services LLC, Smithsburg, MD, as a licensed septic pumper/hauler in the Township.

A Murray/Alleman motion passed 3-0 authorizing staff to file both criminal complaints and civil complaints with the District Judge for 11157 Katie Lane, and to seek the maximum penalties allowable.

Ardinger gave an update on the following departments:

- Roads: maintenance on vehicles and equipment; installed big fan in vehicle shop; installed hot water system for restrooms and breakroom; stock piled stone; and completed sign work.
- Public Works: the three (3) fire hydrants that have been installed in Cedarbrook to date will be opened this week; planning on installing three (3) more fire hydrants the week of April 22, 2024; working on making better use of OmniSite notification/monitoring system as there are many features that can help improve awareness in operations at each pump station; and looking into classifying industrial and commercial users of water and sewer a bit differently for rate structure purposes.
- Parks: Master Plan booklet completed and is in the Supervisors meeting review folder; general park maintenance in preparation for spring and summer season.
- Administrator: very confident in our personnel recommendation for this evening request to fill the open Office Clerk position; received separate bids for road patching, road paving and road maintenance (tar & chip) and are comfortable with the vendors that submitted bid documents.

The Supervisors requested an Executive Session to discuss filling the Office Clerk position, with hopes of a decision to be announced afterwards.

A Murray/Alleman motion passed 3-0 to award the following 2024 Road projects to the following vendors:

- 2024 Road Paving bid to be awarded to AAA Paving & Excavating Inc., located in Waynesboro, PA, for the price breakdown as submitted.
- 2024 Road Patching bid to be awarded to Ganoe Paving, Inc., located in Greencastle, PA, for the price breakdown as submitted.
- 2024 Road Maintenance (tar & chip) bid to be awarded to Russell Standard, located in Fayetteville, PA) for the price breakdown as submitted.

Alleman stated that at the recent Emergency Services Alliance meeting, they discussed the procedure for reporting road closures. If an extended period of shutdown is anticipated on a state roadway, suggested to call PennDOT Traffic Management Center. Best response has been experienced if call is made by municipal Road Master, local EMC, or by County on-call EMA.

Alleman stated 2024 is the 50th year for Emergency Services. The day for this celebration is scheduled for May 19 and more information will follow on various open houses. There will be a joint proclamation from the Township and the Borough.

Alleman added the following four (4) updating comments:

1. There is a personnel shortage at the Department of Emergency Services, stating that to be fully staffed would require 20 staff members and they only have 12.
2. Working on a better price for CPR training and would like to have several Township personnel certified.
3. There has been a request to have the Township's mobile speed limit display signs deployed in the areas of State Line and Shady Grove.
4. The Fire Academy will be July 21 this year.

Young mentioned that the Martins Mill Bridge run was this past Saturday and it was a success with approximately 50 runners participating. The Greencastle Flyers running club was pleased with the traffic control measures and Young thanked the Township Administrator for his assistance with traffic control.

Young reminded everyone that Pennsylvania's General Primary is on April 23 and encouraged everyone to exercise their right to vote. Young also stated there will be a candidate forum at the Shady Grove Community Center this coming Thursday, April 11.

Alleman stated that he and the Township Administrator/Roadmaster had a productive planning meeting with the planner of a competitive cycling event that will be taking place in Antrim Township on May 5. It will be bringing in cyclists from various states and will have several multiple start times for various heats.

Young called for Public Comment.

Robert Smith, Zarger Road, asked when acronyms are used during the meeting to make sure the full name is also given as to make sure everyone knows what is being discussed.

Dianne Smith, Zarger Road, asked if the upcoming May 5 cycling event will disrupt traffic flow and Alleman stated that it shouldn't be a problem.

An Alleman/Murray motion passed 3-0 to adjourn the regular meeting and into the Executive Session at 8:08 p.m.

An Alleman/Murray motion passed 3-0 to adjourn the Executive Session and return to the regular meeting at 9:03 p.m.

Young stated that a personnel matter was discussed.

An Alleman/Young motion passed 3-0 to proceed with an employment offer for the vacant Office Clerk position.

A Murray/Alleman motion passed 3-0 to adjourn the regular meeting at 9:04 p.m.

Respectfully submitted,

Jennifer Becknell
Board of Supervisors Secretary